

ACR+ recruits a new Project Officer

Join ACR+, the Association of Cities and Regions for sustainable Resource management!

The **Association of Cities and Regions for sustainable Resource management (ACR+)** is an international network of around 100 members with the shared aim of promoting circular economy on territories.

ACR+ membership mainly consists of local and regional public authorities as well as national networks of local authorities representing more than 1100 municipalities around Europe (EU-27, UK + candidate countries) and neighbourhood policy countries.

ACR+ endeavours to:

- ➔ Develop the expertise of public authorities and support them in their transition towards circular economy;
- ➔ Encourage practical action in waste and sustainable resource management;
- ➔ Anticipate new developments and future challenges facing local and regional authorities;
- ➔ Promote the creation of partnerships to develop eco-efficient solutions;
- ➔ Encourage harmonization of concepts, definitions and standards.

The Association of Cities and Regions for sustainable Resource management (ACR+) is recruiting a Project Officer:

Key Tasks and responsibilities include:

- Day-to-day management of EU funded projects, including among others the following tasks: technical and financial reporting, implementation of project tasks such as:
 - Realisation of reports and documents on circular economy/sustainable resource management policies and practices, also promoting peer review mechanisms within ACR+ members and key stakeholders to establish benchmark data;
 - Contribution to ACR+ projects' management, monitoring and reporting;
 - Organization of webinars, workshops and thematic working groups as necessary;
 - Engagement of different stakeholders, from public authorities to civil society organizations, and to regional and EU policy officers
- Follow-up to specific requests arising from ACR+ members, such as:
 - Monitoring of relevant EU/international knowledge sources, research studies and publications on sustainable food systems;
 - Setting up peer review and peer-to-peer knowledge exchange processes among ACR+ members and key stakeholders;
 - Production of case study analyses, technical reports, and policy briefs

Qualifications, skills, experience:

- Qualified to Master's degree level in (preferred order): environmental sciences and/or agronomy, or closely related subjects (knowledge of organic waste management in a circular economy is a strong asset);
- At least 2/3 years of relevant professional experience in the field of sustainable resources management is a strong asset;
- Familiarity with the process of sustainable resource management policy development and implementation, evaluation of technical and policy measures, cost-benefit analysis, data collection, validation and analysis;
- Experience in the management of international and/or EU funded project and experience in autonomously managing work at tasks and/or work package level are an asset;
- Languages: perfectly fluent in English (native speaker or equivalent), any other language are valuable assets;
- Excellent communication skills, both written and oral, combined with strong influencing skills, perseverance and pro-activeness;
- Work creatively and analytically in a problem-solving environment demonstrating teamwork, innovation
- Ability to work effectively both independently and as part of a team;

Terms and conditions:

- **Place of work:** ACR+ Brussels secretariat, Brussels, Belgium. Frequent short trips abroad may be required as part of the management of EU funded projects;
- Expected **starting date:** as soon as possible;
- **Full time job under permanent contract;** economic conditions are defined according to the candidate's level of seniority and experience.
- **Other benefits :**
 - Extra-legal pay: we offer meal vouchers and eco-vouchers; hospitalisation insurance; we cover local public transport or offer a cycling scheme;
 - Extra holidays: we offer extra-legal holidays (6 + office closed between Christmas and 2 January)
 - Flexible working: our team organises its work to maintain a healthy work-life balance, including teleworking;
 - Dynamic, international and motivated team at the service of ACR+ members for a more sustainable resource management at local and regional European level!

Application

The selection procedure includes a screening of CVs, interviews and tests and a final evaluation. Please send your job application by email, including a **detailed CV and a letter of motivation that will also detail your experiences/skills matching the requirements of this offer**, to Marie Cardon (mca@acrplus.org) **before 15 April 2024**.

Please include in the application your **first available date** to start working in the new position and your **salary expectations**. Be aware that applications are reviewed continuously upon arrival; therefore application as soon as possible is advisable.

Due to the large number of applications, we receive for each posting, we are unable to provide feedback on all applications. Only successful candidates will be contacted.

For more information about ACR+: www.acrplus.org